



How to register a private online account with CMA

[the professional management company serving the Stonebridge Ranch Community Association (SRCA)]

YOU NEED

- To be the **homeowner of record** listed on the property deed.
- The **Account Number** CMA generated for you upon receiving your paperwork at closing.
 - You can find your Account Number at the top of any official SRCA correspondence, such as your welcome letter, annual assessment, notice of the annual meeting, or a compliance letter.
 - If you can't locate your Account Number, contact CMA's Customer Care team at **972.943.2828** or customercare@cmamanagement.com (M-F, 8:30 AM to 5 PM).

NEXT

- Go to cma.cincwebaxis.com
- Go to the top right and click the "Register" button.
- Fill in all fields and then click the "Register" button at the bottom of the form.
 - The fields with an asterisk* are required.
 - Input your Account Number exactly as it appears on your official SRCA correspondence.
- You should receive an email within the same day. It will include your username (the email address you entered in the register form), plus a password reset link.
 - If you can't locate the email in your Inbox within 24 hours, don't forget to check your spam/junk mail folder.
- Click the password reset link in the email to create your new, private password.
- After setting your password successfully, log in using your new credentials at cma.cincwebaxis.com

GOT QUESTIONS?

If you have questions regarding this process, please contact CMA's Customer Care team at **972.943.2828** or customercare@cmamanagement.com (M-F, 8:30 AM to 5 PM).