

Stonebridge Ranch Community Association, Inc.  
Landscape & Grounds Committee  
August 11 , 2021  
Meeting Minutes

**Attendees:**

Mary Patrick, Chairperson, Secretary  
Gary Lauman, Committee Member  
Jim Moore, Committee Member-absent  
Michele Montgomery, Committee Member  
Kevin LaMarca Committee Member  
Jim Buerkle, Board Liaison  
Brock Whetstone, CMA  
Mike Cawley, CMA

Mary Patrick called the meeting to order at 9:35 a.m.

**Approval of Minutes**

The minutes from July 6, 2021, were approved by cyber vote.

**New Members**

Introduction of new committee member Kevin LaMarca approved by cyber vote of the committee and the Board of Directors.

**Appointed Secretary**

Michele Montgomery volunteered for the position of secretary. Gary Lauman made the motion to make Michele Montgomery the Secretary. Kevin LaMarca seconded, and the motion carried.

**Work In Progress Update**

- a. An update was provided on the Hardscape Tour completed items by Tejas. It is planned to start in October.

**New Business**

- Update from Board Liaison-Jim Buerkle gave the following Board of Directors updates:

Jim stated that if you have less than a 70 ft frontage or a corner lot, it is required to have one large tree and a small canopy tree.

A nomination committee was created by the Board of Directors. The purpose of this committee is to inform and communicate the responsibilities of the committee position to the candidates.

To determine cost of reserves and water consumption, the Board of Directors is requesting a reserve study.

- Melton Ridge – Brock Whetstone gave an update on flooding issue with landscape and hardscape. Removing trees is necessary to repair the area. Members of this committee are requested to see the area and respond with a committee cyber response as to how we need to address this project.
- Discussion of the list of small canopy trees. The Board of Directors tasked the committee to see if any small canopy trees could be added for lots of less than 70' frontage. Kevin LaMarca suggested adding the following trees to the list: Autumn Blaze Maple, Eve's Necklace, Mexican Buckeye, Texas Kidneywood and Texas Persimmon. Gary Lauman made the motion to add these trees to the list. Michele Montgomery seconded, and the motion carried. This will now go to the Board of Directors for their approval.
- Landscape & Grounds Policies and Procedures changes-Gary Lauman volunteered to be the Hardscape Chairperson and Kevin LaMarca volunteered to be the Landscape Chairperson. An Area B Hardscape tour needs to be scheduled for September. Date to be determined.
- Committee was made aware that contact list was included in the committee handout
- Landscape proposals for Areas A, B, C from Brock Whetstone.  
Brock recommended:
  - \*a split-rail fencing replacement to address erosion for the dam area.
  - \*repairs for fencing/painting
  - \*adding trees/lifting trees
  - \*sod proposal
  - \*repairing area around Ridge/Glen Oaks tunnel
- Homeowner concerns – Reported by Brock Whetstone

Request for piles of debris to be cleared near the creek area. Discussion that the homeowner can refer to the policy on natural areas in the guidelines. Homeowners are welcome to present the complaint in person at a Landscape & Grounds committee meeting.

Request for tree to be trimmed. Brock explained that the policy states that trees are trimmed when they are touching the house or fence. Gary Lauman motioned and Kevin LaMarca seconded, and the motion carried to address this complaint by referring the homeowner to the policy on trees. Homeowners are welcome to present the complaint in person at a Landscape & Grounds committee meeting.

OLM Tour- Reported by Brock Whetstone-

Good report from OLM.

Next meeting is scheduled for September 8 , 2021.

Meeting adjourned at 11:56 m.

Submitted by,  
Michele Montgomery